

Chetnole Village Hall

Management Committee

Annual General Meeting

Wednesday 17th May 2023 at 7:00 pm

Chetnole Village Hall

Present from the committee

Gwen Adair [GA] (chairman)
Aly Kozowyk [AK] (treasurer)
Jeff Shipp [JS] (secretary)
John Head [JH]
Jim Aldhouse [JA]
Blair Sibun [BS]
Barbara Wallace [BW]
Andrew Wellstead [AW]
Paul Hodgkinson [PH]

Apologies from the Villagers

Nick & Naomi Hewitt, David Wallace.

Present from the village

Jackie Sibun, Ruth Sanford, Mary Head, Janet & Ian Wood, Ruth Rose,
Michelle Wellstead, Sarah Hodgkinson, Bee & Martin Grant Peterkin, Mal
Prodger.

Minutes from the previous meeting

The Chair reviewed the previous meeting minutes.

Matters arising from the Minutes

1. Request for provision of a freezer and ice making machine
We were unable to purchase these items while our existing cooker and fridge required replacement. Many thanks to the Parish Council for providing a grant of £600 towards purchasing these items.
2. Electric vehicle charging point in the hall car park.
This issue is still under investigation by the committee, who will report back shortly.
3. Internet connection and WiFi at the hall.
This will be looked into again. If it is available for £20 or less per month it would be considered as being financially viable.

Chairman's Report

The report from The Chairman is included in this document in Appendix 1 – Chairman's Report.

Treasurer's Report and accounts for the year ending 31st of December 2022

The report and audited accounts are included in this document in Appendix 2 – Treasurer's Report

The Treasurer reported financial matters as healthy. Refer to the appendix for the full report.

The audited accounts report was distributed and questions were invited from the floor.

The charge for hiring the hall will remain at £7.50 per hour.

Village Hall Website

Jeff Shipp reported that the village hall website now offers the facility to subscribe to receiving newsletters that will contain details of new upcoming events and activities at the hall as and when they are initially published on the website.

Election of the Management Committee

The chairman reported that there were no changes to committee members.

A vote of thanks was given for work previously undertaken, and in particular to John Head who had been treasurer for fourteen years and had done a magnificent job of keeping Hall finances in perfect order to hand over to Ali Kozowyk.

Also, to Ian Lingwood, for his excellent work booking and then "Stage Managing" the many Artsreach and Jazz Club events.

Committee members and attendees were asked to vote for the continuation of the current committee members for the following year.

Ruth Sanford proposed and Mal Prodger seconded the committee members to be re-elected.

Open Forum

Those people attending were asked for their ideas concerning how to improve the running of the Village Hall and the Events staged.

1. Website comments
Janet Wood requested that it be made possible to post comments relating to events on the website. Jeff Shipp said he would investigate it.
2. Internet access at hall
Ian Wood asked whether it will be possible to provide internet access via WiFi in the hall. Gwen Adair stated that this had been tried once before, but lack of usage caused its removal. However, times have changed and a fresh review is worthwhile. If the cost were £20 or less per month it would be given serious consideration.
3. Phone charging points
Jim Aldhouse asked whether phone charging points could be provided in the hall. Paul Hodgkinson replied that this can be supported via special mains power sockets that contain inbuilt USB sockets.
4. PA system
A question regarding the hall providing a PA system for use by the various club activities other events at the hall. It was stated that there were speakers used for a PA system stored under the stage. These however, are very old and large and could be replaced with a much more compact system, complete with lapel mics. It rather depends upon the cost vs potential benefits.
5. King Charles III portrait
A portrait of our late Queen must be replaced by another of the new King Charles III. Ruth Sanford has offered to purchase this in memory of her late husband, John. At this time the official picture of King Charles III has not been released. Also, it may be free for use in official / public, buildings. This matter will be resolved once the picture is released, and more is known.

Questions from Naomi Hewitt via email were addressed in the committee meeting that followed the AGM.

All suggestions will be discussed and followed through by the committee.

Any Other Business

A meeting date for the next AGM will be advised.

The meeting closed at 8:00pm.

Appendix 1 – Chairman's Report

Thank you all for coming.

I know it will seem like yesterday that we were all here for the last AGM and it hasn't been 12 months! In the past our AGMs have always been at this time of year but during Covid we needed, with the agreement of the Charity Commission, to move the AGM. We are now back in our "normal" cycle.

I wanted to recap our main fund-raising activities over the last 12 months. Our main fundraising events have been:

- ArtsReach Events
- Jazz Cafes
- Quiz night
- Curry Lunch

I would like to take this opportunity to thank Ian Lingwood for his hard work, especially with the Jazz Café's, which had another really successful season.

The point of these events is not only to raise funds for the day to day running costs of the Hall but provide events and entertainment that people can enjoy too.

On the theme of events; if there are events you would like to see being put on please do say as we are always open to ideas and suggestions. The original purpose of the Hall was to provide a hub for the Village that was accessible to all and that is something that the Committee strive hard to honour. An example of that is we waive our hire charges for the Coffee Mornings and outreach Post Office, absorbing the cost of heating for example into the Village Hall budget because we feel that this is exactly the type of community activity that the Hall was originally built and gifted to the village for.

Also, the bookings for the Hall have picked up noticeably over the last year, and it is lovely to see the Hall being busy again. As you will hear from the Treasurer's report the Hall finances remain on a very firm footing and John Head must take a huge amount of credit for his handling of our finances under his stewardship as Treasurer. Aly has taken over the reins with her usual efficiency and drive and we are very lucky to have her as Treasurer.

We are trying to move with times and now have a card payment system with Zettle. We also have a refreshed website that allows you to buy tickets online. Jeff has put in an enormous amount of time and effort to build and develop the website and this includes giving more prominence and publicity to regular Hall events such as the Coffee Mornings, Post Office and Choir.

We are continually looking to improve the Hall, for example, we are looking at the feasibility and appropriateness of a car charging point together with the church PCC. Although adding insulation to the roof is unlikely to be either

structurally or financially viable, we will consider other options such as solar panels to help make the Village Hall self-sufficient in terms of heating and lighting.

I also want to acknowledge and a huge thank you to the donations we received from the Fete & Flower Show and the Coffee Morning team.

Additionally, this year the Parish Council have been extremely helpful and supportive, giving us a grant of approximately £600 which enabled us to purchase a newer and more energy efficient cooker and fridge and I would again like to extend our thanks to the Parish Council led by Owen Pope.

None of the inhouse fund raising events or day to day management of the Hall would happen without an amazing team on the Committee, including the set up and putting away after events. Each member of the committee pull their weight and please can I ask you to show your appreciation to them.

The Committee are a great team, and it makes the role of Chair very easy indeed. Finally, I would like to say thank you to everyone who has come to the AGM tonight and to everybody who has come to events over the last 12 months.

Appendix 2 – Treasurer's Report

Chetnole Village Hall

2022 YEAR

TREASURER'S REPORT

Since last year's AGM was pushed to October by the covid years, I was only treasurer for three months of 2022. But since the previous treasurer of many years was John Head, everything was already well organised and clear, and he made the transition very easy - thank you so much John.

This year's accounts show the Village Hall's reserves opening at a total of £15,324 and closing at £17,928 – an increase of £2,604. Our total income for the year was £8,733 compared with £3,686 the previous year, and our expenditure was £6,131 compared to previous year's £3,928. We also had £62 in petty cash at the end of 2022.

We are very happy with our current state of affairs - again thanks to John's stewardship over the last few years. Bills do continue to rise, especially electricity, but we have decided to keep our hourly charges unchanged at £7.50 per hour for any hirer, any time.

In 2022 we took in £3,686 from Artsreach and Jazz cafe events, and hiring of the hall brought in £1,472. We also benefitted from some one-time grants for which we are very grateful.

Our accounts were again prepared by Mike Bagg of Milsted Langdon in Yeovil this year.

All the books are available, in case anyone wishes to review them or ask any questions.

Aly Kozowyk

2023 Accounts

Chetnole Village Hall Income and Expenditure account For the year ended 31st December 2022

Income	2022	2021	Expenditure	2022	2021
Hire of hall	1,472	827	Cleaning	1,555	1,523
Covenants	864	1,650	Electricity	829	1,033
Miscellaneous	44	7	Water	157	146
Grants	2,667	0	General Maintenance	121	0
	5,048	2,484	Hall refurbishment/repairs	261	259
Fundraising:			Insurance	589	0
100 Club	0	0	Catering	897	478
Events	3,686	1,202	Licenses	342	90
Total income	£8,733	£3,686	Printing, postage & stationery	8	0
			Miscellaneous	35	29
			Advertising	187	120
			Artsreach	931	0
			Accountancy	220	200
			Donations	0	50
			Total expenses	£6,131	£3,928

FUNDS RECONCILIATION:

Bank current account	
Balance at 1st January 2022	10,428
Income for the year	8,733
	19,161
Expenditure for the year	(6,131)
Net cash movement	(32)
Debtor movement	40
Creditor movement	20
Transferred to deposit account	(5,000)
Balance at 31 December 2022	£8,058

Bank deposit account	
Balance at 1st January 2022	5,026
Interest	2
Transferred to current account	5,000
Balance at 31 December 2022	£10,028

Cash account	
Balance at 1st January 2022	30
Sundry income received	0
From bank	100
Expenditure	(68)
Balance at 31 December 2022	£62

SUMMARY OF GENERAL FUND

Balance at 1st January 2022	15,324
Income for the year	8,733
Interest	2
	24,059
Expenditure for the year	6,131
Balance at 31st December 2022	£17,928
Represented by:	
Current account balance	8,058
Deposit account balance	10,028
Cash in hand	62
	18,148
Less accountancy fee owed	(220)
	£17,928

These accounts have been prepared from the records and explanations provided, with no review or audit being carried out or being necessary.

*Michael Bagg, CTA, ATT, TEP
Milsted Langdon LLP*

Given D 20/05/2024